

**CALL FOR APPLICATIONS NO. XXX/2019**  
**VICE PRESIDENCY FOR RESEARCH, GRADUATE STUDIES, AND INNOVATION (PRPPGI)**  
**FELLOWSHIPS FOR VISITING SCHOLARS IN BRAZIL**  
**UFPEL PROJECT FOR INSTITUTIONAL INTERNATIONALIZATION - PrInt/UFPeI**

The Vice Presidency for Research, Graduate Studies and Innovation of the Federal University of Pelotas, in exercise of its duties and in line with UFPel Project for Institutional Internationalization (PrInt/UFPeI), discloses to the public the call for internal selection fellows in the categories Visiting Scholars in Brazil, seeking to qualify and expand the network of international collaborations in the Graduate Programs linked to PrInt/UFPeI.

## **1. TERMS AND CONDITIONS**

**1.1** This call regulates and publicizes the internal selection process under the responsibility of the Print Managing Committee at UFPel in order to operate the granting of fellowship quotas provided by the project for the category Visiting Scholars in Brazil.

**1.2** Fellowships under this call aim to attract scholars with proven international, academic-scientific experience who live and work abroad to teach courses, provide training, and deliver on-site lectures or seminars in the course of the Institutional International Project. This financial granting will be between 1 (one) and 3 (months) long.

**1.3** The implementation of fellowships for the category Visiting Scholars in Brazil falls within CAPES management, which is responsible for their funding, complying with specific rules of that Agency.

**1.4** The grant of development fundings for candidates selected by UFPel is conditional upon the compliance with the procedures, requirements, and schedules informed to the candidate by CAPES.

**1.5** PrInt/UFPeI Managing Committee will be responsible for the selection of candidates for further implementation by CAPES.

## **2. NUMBER OF FELLOWSHIPS**

**2.1** The offer of fellowships is dependent upon the international cooperation themes and projects established in the Institutional Internationalization Project, as available at [www.ufpel.edu.br/print](http://www.ufpel.edu.br/print). The applications submitted should inform which theme of the institutional project is intended to be addressed – and International Cooperation Project, should that be the case.

**2.2** The fellowship quotas presented in the table below show the number of quotas available for 2019 according to PrInt/UFPel budget. There will be no replacement of the quotas used or granting of additional fellowships for the present call. The quotas not filled through this call will be lost by UFPel. All quotas used must start between January and March 2020.

<b>2019 Quotas</b>		
<b>Theme</b>	<b>International Cooperation Project</b>	<b>Available Quotas</b>
Food	Use of agricultural by-products in ruminant feed	1 quota of 3 months
Food/Health	Not bound to the International Cooperation Project	6 quotas of 3 months each

### **3. CANDIDATES**

**3.1** Candidates must fulfill the following requirements when applying:

- a) Hold a Ph.D. degree;
- b) Have relevant academic production, mainly in the last 5 (five) years;
- c) Work effectively as a lecturer/researcher abroad.

**3.2** Applications of scholars working as lecturers or researchers in Brazil will not be accepted.

## **4. DOCUMENTATION**

**4.1** The documents required for the application should be sent to [print.ufpel@gmail.com](mailto:print.ufpel@gmail.com) as a PDF file in the following order:

- a) Application form completed and signed appropriately (Annex I);
- b) Copy of Ph.D. certificate;
- c) Copy of passport;
- c) Curriculum Vitae and ORCID;
- d) Work plan addressing the following items:
  - i) Title and area of knowledge;
  - ii) Program of teaching activities informing objectives and goals compatible with the duration of the visit and the infrastructure/facilities available at UFPel. This program should also care for benefiting as many members of the academic community as possible.
  - iii) Schedule of the activities to be developed by the candidate, informing the likely period for each of the activities proposed;
  - iv) Relevance of the visit;
  - v) Expected impacts of the visit;
  - vi) Bibliographical references;
  - vii) Declaration of the candidate in Portuguese or English, written in a free model, signed and dated, expressing agreement with their participation for the period of the visit and compliance with the norms of the Program.

**4.2** PRPPGI will do the final check of candidates' documentation and will be responsible for keeping the documents of the approved applications for 5 (five) years.

**4.3.** CAPES will request candidates to sign a Commitment Term to implement the fellowship.

## **5. SELECTION PROCESS**

**5.1** Under the coordination of the Managing Committee, the technical team responsible for PrInt/UFPEl will analyze the documentation submitted by candidates, approving or not their application. The Managing Committee will be in charge of analyzing the merit, judging, and classifying the proposals sent.

**5.2** Merit, judgment, and classification analysis will consider the following criteria:

- a) Quality, regularity and adequacy of the academic production of the candidate regarding the theme and within the context of the Institutional Internationalization Project;
- b) Experience of the candidate in the area of knowledge related to the Work Plan;
- c) Availability to co-advise students bound to Graduate Programs, if applicable;
- d) Feasibility and relevance of the Work Plan, considering its impact for the internationalization of the Graduate Program(s) at UFPEl.

## **6. CONFIRMATION OF SELECTED CANDIDATES**

**6.1** The confirmation of the selected candidates will be coordinated by PrInt/UFPEl Managing Committee.

**6.2** Inconsistencies in the applications will imply their cancellation and the fellowship quota will be given to the next approved candidate listed in the selection process, safeguard the confirmation conditions expressed in this call concerning the other requirements established by CAPES.

## **7. APPEALING**

Requests for appeals to the internal selection process shall be filed with the Managing Committee up to five (5) business days after the disclosure of the result of the judgment on the official website <https://wp.ufpel.edu.br/print>, through the following email address: [print.ufpel@gmail.com](mailto:print.ufpel@gmail.com).

## **8. BENEFITS**

**8.1** The fellowships and the corresponding benefits will be granted according to Call No. 41/2017 - CAPES/PrInt - Bankable items of fellowships in Brazil - ANNEX XI. Fellowships and benefits for Visiting Scholars in Brazil are:

- a) Monthly payment: R\$ 14,000.00;
- b) Transportation allowance (average values per geographical region): R\$ 6,555.29. Candidates must verify the value per region in Annex XI;
- c) Accommodation allowance: R\$ 2,200.00;
- d) Health insurance: R\$ 400.00.

**8.2** This type of fellowship does not provide extra pay for dependants.

**8.3** CAPES will not reimburse other expenses other than those established in this call.

**8.4** CAPES will not reimburse airfare tickets purchased outside the Program rules and will not provide tickets for companions or dependants.

**8.5** In compliance with Decree No. 7203 of June/2010 and Binding Precedent No. 13/STF, the granting of fellowships to spouses or up to third-degree relatives is prohibited.

## **9. OBLIGATIONS**

**9.1** Selected candidates must:

- a) Obtain the entry visa in Brazil compatible with the activities that will be developed and valid for the period of their stay in Brazil;
- b) Ensure and monitor the planning, organization, and execution of the activities scheduled in the work plan;
- c) Dedicate exclusively and in a full-time regime to the academic and research graduate activities programmed by the Brazilian Institution;
- d) Send air ticket stubs up to 05 (five) days after their arrival in Brazil and upon return to the country of origin;

e) Prepare and allow the disclosure of a report, prepared along with the host professor and duly documented, on the activities carried out during their stay in the institution.

g) Not overlap fellowships or financial benefits from other Brazilian agencies or institutions.

## **9.2 The Host Professor must:**

a) Advise and support the selected candidate on whatever arrangements needed for his/her arrival in Brazil, such as visa application, purchase of tickets, obtaining of the Foreigner National Registration (RNE) with the Federal Police and the Individual Taxpayer Registration (CPF) with the Internal Revenue Service, opening of a bank account, as well as arrangements related to accommodation and health services;

b) Monitor the performance of the fellow researcher, taking responsibility for his/her adherence to the guidelines and norms of the program and reporting the occurrence of any problem or irregularity, acting as an intermediary between the Managing Committee and the fellow researcher;

c) Ensure and monitor the planning, organization, and execution of the activities established in the work plan;

d) Monitor the performance of the fellow researcher, taking responsibility for the adherence to the guidelines and norms of the Program and reporting the occurrence of any problem or irregularity, acting as an intermediary between CAPES and the selected candidate;

e) Inform the Managing Committee, as soon as possible, of the need to discontinue the fellowship implemented and justify the financial cancellation;

**9.3** Candidates selected through this call must participate in seminars and provide material (videos and texts) aiming to disseminate the results obtained during their visit, upon request.

**9.4** Candidates selected through this call must send a report on the completion of their activities, in a free model, within a maximum period of 1 (one) month from their return to [print.ufpel@gmail.com](mailto:print.ufpel@gmail.com).

**9.5** Candidates selected through this call must refer to the financing granted by CAPES according to call No. 41/2017 Institutional Program of Internationalization - CAPES/PrInt whenever they disclose research results obtained during their fellowship activities.

## **10. SCHEDULE**

The process of selection and implementation of the fellowships for the category Visiting Scholars in Brazil ruled by this call will be as follows:

Application period by email <a href="mailto:print.ufpel@gmail.com">print.ufpel@gmail.com</a>	Up to November 6 <sup>th</sup>
Disclosure of final results	Up to November 20 <sup>th</sup>
Period to nominate the fellowship holder at SCBA (Fellowships and Benefits Control System) by PRPPGI	Up to November 30 <sup>th</sup>
Beginning of Fellowship Payment	Between January and March 2020

## **11. FINAL PROVISIONS**

**11.1** This call, as well as the list of selected candidates and any further information, will be published on the webpage of UFPel Internationalization Project ([www.ufpel.edu.br/print](http://www.ufpel.edu.br/print)).

**11.2** This call was prepared based on Article 3, Paragraph 3.4, item 3.4.1.9 of CAPES Call No. 041/2017 - Institutional Internationalization Program (CAPES/PrInt).

**11.3** Inquiries regarding this call must be sent to [print.ufpel@gmail.com](mailto:print.ufpel@gmail.com).

**11.4** CAPES PrInt/UFPel Managing Committee will solve special cases and omissions arising from this call.

October 16<sup>th</sup>, 2019.

Flávio Fernando Demarco

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UNIVERSIDADE FEDERAL DE PELOTAS