



FEDERAL UNIVERSITY OF PELOTAS

OFFICE OF THE DEAN OF RESEARCH AND GRADUATE STUDIES

NUTRITION SCHOOL

Graduate Program in Nutrition and Food Science

Call for Applications No. 140/2022

VISITING PROFESSOR - SIMPLIFIED SELECTIVE PROCESS

The President of the Federal University of Pelotas (UFPEL), under the authority vested in her and considering the provisions of Laws No. 12,772/2012 and 8,745/1993, UFPEL Resolutions No. 035/2017 and 033/2022 and remuneration ruled by Article 4, Paragraph 2 of the SRH/MP Normative Guidelines No. 5/2009, announces the commencement of the Simplified Public Call for Visiting Professors, specified as follows:

1. APPLICATIONS

1.1. Applications for the simplified selection process will be open for the position of Visiting Professor (National or Foreign) according to COCEPE Resolution No. 33/2022 and Articles 9-10 of COCEPE Resolution No. 035/2017:

a) **Visiting Professor 1:** for doctorate holders with at least 10 (ten) years of proven academic, scientific, or technical-professional experience counted as from the date such degree was earned, for a 40-hour work regime with remuneration equivalent to that of a Level E professor. Only the applications submitted according to the guidelines described in item 1.2 will be accepted (Article 4, Paragraph 2 of the SRH/MP Normative Guidelines No. 5/2009).

b) **Visiting Professor 2:** for doctorate holders with up to 05 (five) years of proven academic, scientific, or technical-professional experience, counted as from the date such degree was earned, for a 40-hour work regime with remuneration equivalent to that of A Level D1 professor (Article 4, Paragraph 2 of the SRH/MP Normative Guidelines No. 5/2009).

c) **Foreign Professors** holding a doctoral degree with proven academic, scientific, or technical-professional experience for a 40-hour work regime with remuneration equivalent to that of a Level E professor (Article 4, Paragraph 2 of the SRH/MP Normative Guidelines No. 5/2009).

1.2. Application period: **October 1st to 31st, 2022**, from **12 to 6 pm** at the secretary's office of the Graduate Program in Nutrition and Food Science: Rua Gomes Carneiro, 1 Sala 228, Pelotas - RS, CEP 96010-610 or by e-mail to: ppgnutri@gmail.com.

1.2.1. Candidates submitting applications by e-mail must identify the program they are applying to by informing the following title in the "SUBJECT" field: **VISITING PROFESSOR APPLICATION: GRADUATE PROGRAM IN NUTRITION AND FOOD SCIENCE**.

1.2.2. Applications submitted by e-mail will follow the same schedule as the in-person ones. For deadline purposes, both of them will be ruled by the Brasilia time zone.

1.2.3 Only the applications submitted according to the guidelines described in item 1.2 will be accepted.

1.3. Applicants must send the application form (**ANNEX I**) along with proof of payment of the application fee (GRU - Federal Tax Payment Form) and the supporting documents of their scientific production.

1.3.1. Copies of the cover page, table of contents (summary), and the first page of the chapter or article or the DOI number (when applicable) will be accepted as supporting documents of the applicants' scientific production regarding articles and book chapters.

1.3.2. The application fee is R\$ 192.92 (one hundred ninety-two reais and ninety-two cents). To generate the GRU and pay the application fee, go to http://consulta.tesouro.fazenda.gov.br/gru_novosite/gru_simples.asp and enter the following data:

- Unidade Gestora (UG): **154047**

- Gestão: **15264**

- Código de Recolhimento: **28911-6**

- Foreign applicants who do not hold a "**CPF**" number (Brazilian Taxpayer Registration No.) must inform UFPEL's "**CNPJ**" (Corporate Taxpayer Registration No.): **92.242.080/0001-00**

1.3.3. Applications will **not** be accepted if they are paid under a different fee from that established in this Call, through bank transfer, by scheduled bank payment, or after the deadline.

1.4. Applicants **must** complete all the fields on the application form and are solely responsible for any incomplete or illegible information provided.

1.4.1. Brazilian applicants **must** inform the electronic address of their updated Lattes résumé in the appropriate application form field.

1.4.2. Foreign applicants **must** inform the ORCID link to their curriculum vitae.

1.5. Applications are only held effective upon payment of the GRU fee and providing of the application documents. Candidates are advised to check the information in the GRU and print a new bank slip in case of conflicting data. Once the bank slip is paid, no changes, alterations, or complementation of the data requested can be made. Any changes, alterations, or complementation of the data requested will only be possible upon payment of a new application fee.

1.6. Applicants must keep the GRU and its proof of payment at all times. SCHEDULED BANK PAYMENT will not be accepted as proof of payment. Bank slips generated by any system other than the one specified for this Simplified Selective Process will not be accepted.

1.6.1. The Graduate Program in Nutrition and Food Science will not be held accountable for unreceived applications due to computer technical problems, communication failures, jammed communication lines, errors, delays, or strikes of the banks or associated entities in charge of processing the payment of the application fee, and any other issues hindering data transfer.

1.7. Under no circumstances will conditional or late applications be accepted, nor will there be a refund of the application fee, except in the case of cancellation of the Simplified Selection Process. Conditional, faxed, and/or late applications are prohibited.

1.8. Candidates must verify the confirmation of their application at <https://wp.ufpel.edu.br/ppgna> three business days after the application fee has been paid. ALL THE APPLICANTS' NAMES WILL BE PUBLISHED ON THE GRADUATE PROGRAM NUTRITION AND FOOD SCIENCE WEBSITE AFTER THE APPLICATION PERIOD IS CLOSED.

1.9. Candidates whose application was not confirmed or whose name was not listed must request the Graduate Program to correct this information by presenting proof of payment of the application fee (together with the GRU) up to the third business day after the official list of applicants has been published. This request must be made in person or by e-mail to ppgnutri@gmail.com). In addition, applicants must send a certified copy of the GRU and its respective proof of payment by Express Mail Server to the Graduate Program in Nutrition and Food Science to Rua Gomes Carneiro, 1, Sala 228, Pelotas - RS, CEP 96010-610 – **SUBJECT: Application request or correction - Call No. 140/2022.**

1.9.1. Candidates are solely responsible for monitoring the steps following this request and their possible solutions. No changes will be made to candidates' applications after the period to request and correct information is over.

1.10. Applying to this selection process implies, from the outset, knowledge and tacit acceptance by candidates of the terms established in this Call and its Annexes, as well as of the terms provided by Law no. 12,772/2012 published in the Official Press/2012, Law no. 8,745/1993 published in the Official Press on 12/10/1993 and Resolution no. 035/2017-UFPel, of which they cannot claim ignorance.

1.11. The Graduate Program in Nutrition and Food Science is responsible for approving the applications and choosing the Examining Committee. This information will be published at <https://wp.ufpel.edu.br/ppgo/> three (3) business days after applications are closed.

2. THE EXAMINING COMMITTEE

2.1. The General Examining Committee will consist of Ph.D. professors appointed by the Graduate Program in Nutrition and Food Science Board.

3. THE SELECTION PROCESS

3.1. The selection of visiting professors will take place through a simplified selection process consisting of two phases:

3.1.1 **First phase:** the public selection (eliminary) will analyze competence recognition.

a) Applicants' competence will be attested upon analysis of their relevant academic production compatible with Research Productivity Fellows (PQ or DT) of CNPq's Advisory Committees Judging Criteria.

b) Where such criteria are unavailable, the Judgment Criteria for a related area will be used.

c) The CNPq's Advisory Committees Judging Criteria that will be used for each area of this Call are available at <http://cnpq.br/criterios-de-julgamento>.

3.1.2. As assessed by the Examining Committee, applicants who meet the judging criteria of competence analysis will be classified for the second phase of the selection process. The other candidates will be eliminated from the selection process.

3.1.3. **The second phase** of this public selection (eliminary and classificatory) will evaluate applicants' scientific/technical production based on CNPq's Advisory Committees Judging Criteria.

a) Applicants' scientific/technical production will be evaluated based on the corresponding supporting documentation (Curriculum vitae and Score table of the production with supporting documents) from the last 5 (five) complete years (2018-2022).

b) For the purpose of experience assessment, applicants' degrees and supporting documents will be analyzed aiming at the consolidation and internationalization of UFPel's graduate programs. The analysis comprises the items below, featuring scores based on the Production Score Table displayed in Annex II:

I. Teaching activities developed in graduate programs (master's or doctoral).

II. Scientific and/or technological production.

III. Training and supervising activities of graduate students.

IV. Research projects approved by funding agencies.

c) The highest score obtained among applicants will be awarded a maximum score of 10 (ten), which will be considered the reference score and called the Maximum Title Score (PTM). The remaining candidates will be awarded a score proportional to the PTM.

3.1.4. Applicants who do not achieve the minimum score for approval in the second phase will be eliminated from the selection process.

4. RESULTS

4.1. Applicants' ranking will follow the decreasing order of the final score, pursuant to a minimum final score of 7.0 (seven) for approval.

4.2. Each Graduate Program will offer one teaching position announced through an application call. The maximum number of classified applicants will follow the rules of Annex II of Decree no. 6,944/2009, indicated below:

OPENINGS TABLE

PROGRAM	NO. OF OPENINGS ESTABLISHED IN THE APPLICATION CALL PER POSITION OR JOB	MAXIMUM NO. OF SUITABLE APPROVED APPLICANTS
Nutrition and Food Science	1	5

4.3. Even obtaining the minimum score established for qualification, candidates not classified among the maximum number of suitable approved applicants will automatically fail the public selection according to Decree no. 6,944/2009.

4.4. If the final score is tied, preference will be given to the applicant who is sixty years of age or older when the application deadline expires (in compliance with the Senior Citizens Welfare Act No. 10,741/2003, paragraph one of one, Art. 27).

4.4.1 If more than one applicant is sixty years of age or older, preference will be given to the most senior applicant.

4.5. After being disclosed in a public session, results will be published in the Sub-department responsible for the selection process and on UFPel website.

5. APPEALS

5.1. Applicants will have three (3) business days to claim their evaluations' review by filing a request to the Sub-department coordinator responsible for the selection process. Requests can be made by e-mail, mail, or in person.

5.2. The Examining Committee will have 3 (three) business days to analyze and decide on the appeals and then inform candidates of its decision.

6. RATIFICATION OF RESULTS

The results of the simplified selection process must be approved by the Dean of Research, Graduate Studies, and Innovation and by the Teaching, Research, and Extension Board, which will then be forwarded to the Coordinator of Public Tenders for necessary action.

7. REMUNERATION

7.1. In compliance with UFPel Resolution no. 35/2017, Visiting Professors will be remunerated as follows:

- **Visiting Professor 1:** doctorate holders with at least 10 (ten) years of proven academic, scientific or technical-professional experience counted as from the date such degree was earned, with remuneration equivalent to that of a Level E professor.
- **Visiting Professor 2:** for doctorate holders with up to 05 (five) years of proven academic, scientific, or technical-professional experience, counted as from the date such degree was earned, with remuneration equivalent to that of a Level D1 professor.
- **Foreign professors** holding a doctoral degree who have proven academic, scientific, or technical-professional experience with remuneration equivalent to a level E full professor.

7.2. Monthly remuneration will consist of Basic Salary and Gratuity for Qualification, according to Law no. 12,772/2012:

LEVEL (TYPE)	BASE SALARY	GRATUITY FOR QUALIFICATION	TOTAL
E (<i>visiting and foreign professors</i>)	R\$ 9,548.84	R\$ 10,981.17	R\$ 20,530.01
D1 (<i>visiting professor 2</i>)	R\$ 7,717.17	R\$ 8,874.74	R\$ 16,591.91

8. CONTRACT DURATION

- **Brazilian Visiting Professor:** initial term of up to 12 (twelve) months, which may be extended for an equal period.
- **Foreign Visiting Professor:** initial term of up to 24 (twenty-four) months, which may be extended for an equal period.

9. EXPIRY DATE OF THE SIMPLIFIED SELECTIVE PROCESS

- The simplified selection process will be valid for one (1) year as of the publication date of the results in the Official Press. It may be extended for an equal period by request of the Graduate Program Coordination.

10. FINAL PROVISIONS

10.1. Participation in the simplified selection process implies, from the outset, knowledge and tacit acceptance of the conditions outlined in the entire contents of this Tender Protocol and other documents regulating this public selection.

10.2. Only applicants who have previously performed activities based on Law no. 8,745/1993 and whose contracts expired more than 24 (twenty-four) months ago can be hired.

10.3. As provided by Law no. 6,815/1980, foreign candidates are eligible to be hired if: a) they hold a permanent Brazilian visa on the date the contract is signed; b) they hold a temporary visa

as a scientist, researcher, professor, technician, or professional of another category under a contract regime or on behalf of the Brazilian government.

10.4. Under the terms of this Law, it is forbidden to hire employees from the direct or indirect administration of the Union, the States, the Federal District, Municipalities, and employees or servants from their subsidiaries and affiliates.

10.5. Applicants who are retired government officials will not be admitted to the same university department where they used to work (as provided by Art. 6, item I of UFPel's Resolution no. 035/2017).

10.6. Official information regarding this Call can be obtained with the Graduate Program in Nutrition and Food Science at the Federal University of Pelotas.

11. ANNEXES

Regardless of transcription, the following annexes are part of this Call:

11.1. Annex I – Application form for Visiting Professors (SEI No. 1773975).

11.2. Annex II – Scientific Production Score Table (SEI No. 1773978).

July 19th, 2022.

Document signed electronically by **AUGUSTO SCHNEIDER**, Head of the Graduate Program in Nutrition and Food Science on 20/07/2022, at 12:58pm according to Brazilian Time Zone based on Article 4, paragraph 3, of the Decree No. 10,543/2020.

Document signed electronically by **ALESSANDRA DOUMID BORGES PRETTO**, Vice Head of the Graduate Program in Nutrition and Food Science on 20/07/2022, at 5:37 pm, according to Brazilian Time Zone based on Article 4, paragraph 3, of the Decree no. 10.543, of November 13/2020.

Document signed electronically by **ISABELA FERNANDES ANDRADE**, UFPel President, on 21/07/2022, at 2:32pm, according to Brazilian Time Zone, based on Article 4, paragraph 3, of the Decree no. 10.543, of November 13/2020.

The authenticity of this document can be verified at http://sei.ufpel.edu.br/sei/controlador_externo.php?action=document_check&id_orgto_access_external=0 by entering code **1787434** and CRC code **B4BF7C8C**.

Reference: Process No. 23110.025027/2022-87 SEI No. 1787434